

Banner Employee Exposure
(Banner employees with Lawson only) Traveling staff can see
Banner Occ Health or contact their agency
Exposed employee informs unit manager or charge RN of exposure.
Notify House Supervisor of exposure

1. Unit Manager or Charge RN call the laboratory
2. Lab will provide Banner Employee Lab Req for Occ Health and helps complete.
3. Lab obtain samples from source.
4. Exposed employee contacts Occ Health to schedule exposure appointment within 48 hours. **(Lab will not draw employee at this time; Occ. Health will draw at appt.)**

5. Employee immediately completes injury report "Online Event Submission".

6. Determine if source specimen is available in lab.
If specimen is not available, then phlebotomist will go to unit and engage Unit manager or Charge RN to explain the exposure collection process to the patient. The source requisition and specimen will be sent to the lab.

7. Lab will Register SOURCE

1. Unit Manager or Charge RN will call the laboratory
2. Lab will provide Banner Employee Lab Req for Occ Health and helps complete.
3. Lab obtain samples from exposed and source.

4. Employee must fill out the first report of injury on the Banner Intranet found under "Online Event Submission".

5. Determine if source specimen is available in lab.
If specimen is not available, then phlebotomist will go to unit and engage Unit manager or Charge RN to explain the exposure collection process to the patient. The source requisition and specimen will be sent to the lab.

6. Lab will Register both SOURCE and EXPOSED

During Occupational Health Business hours or can go to Occ Health within 48 hours?

Yes

No

Source Specimen Order/Registration

1. Register a Horizon encounter using Source as the last name and the employees lawson number as the first name i.e. **Source, 123456**.
2. Select location **90 NCMC Occ Health Services** or **90 McKee Banner Occ Health**. (BFCMC use 90 McKee Banner)
3. Order the following source testing:
 - * HBSAG (Hepatitis B Surface Antigen)
 - * HIV 1&2 SCREEN, REFLEX TO DIFFERENTIATION
 - * HPCRQT (Hepatitis C RNA Quantitative)
4. Fax completed requisition form to designated Occ Health department .
NCMC Occ Health Fax – 970-810-6431
MMC Occ Health Fax – 970-820-4584
BFCMC FAX to MMC

Only answer "No" above if occupational health will not be open within 48 hours or the employee has extenuating circumstances they will not be able to go to Occ Health within 48 hours.

Occupational Health HOURS
M-F 7:30 – 18:00
CLOSED HOLIDAYS

CONTACT INFO
NCMC:
PHONE- 810-6810
FAX – 810-6431
MMC:
PHONE - 820-4580
FAX – 820-4584

All original paperwork/requisitions need to be forwarded to Horizon Business Office

Exposed Specimen Order/Registration

1. Register a Horizon encounter using **EMP** as the last name and the lawson number as the first name i.e. **EMP, 123456**.
2. Select location will be entered as **90 NCMC Occ Health Services** or **90 McKee Banner Occ Health**. (BFCMC use 90 McKee Banner)
3. Staff will order the following for exposed testing:
 - * HBSAB (Hepatitis B Surface Antibody)
 - * HIV 1&2 SCREEN, REFLEX TO DIFFERENTIATION
 - * HEPC (Hepatitis C Antibody)
4. Laboratory will then fax completed requisition to designated Occ Health department .
NCMC Occ Health Fax – 970-810-6431
MMC Occ Health Fax – 970-820-4584
BFCMC FAX to MMC

If source is not available for testing and no sample in lab. Refer employee to Occ. Health following the process above.

*** Per Colorado State Law, obtaining the HIV Consent Form is NOT required.**
***Residents working in the NOCO facilities will be considered Banner Employees.**
***Exposure Requisition form can be found in iPassport**

Occ Health will evaluate exposure testing and report results to exposed employee
NOTE: If Occ Health is not available (closed) Charge RN or Unit Manager will contact the AR for results of exposure testing.