



TOPIC: ORDERS – HELP LAB ORDER & ADDITIONAL TESTING REQUEST (07-2025)

APPLICATION: EPIC PROVIDER FUNDAMENTALS

ROLE: ☐ AMBULATORY ☒ INPATIENT

The **Additional Testing Request** order is used to request testing on a specimen that is already in the lab **ONLY** when you are unable to add on the testing via the Epic Add On feature within the original order. The Addition Testing Request order is most widely used for Micro and Blood Bank testing.

How to order a **Additional Testing Request (Code LAB304152)**:

1. Search **ADDITIONAL TESTING REQUEST** in order entry, Facility List, During Visit Procedures.

During Visit Procedures ^

Code	Name
LAB304152	ADDITIONAL TESTING REQUEST

2. Indicate what test(s) you would like performed in the Comments box below.
Also provide either the date/time of collection or the specimen ID of the specimen you would like the test(s) performed.

ADDITIONAL TESTING REQUEST [Accept] [Cancel]

Frequency: **ONE TIME**

At: 7/8/2025 [Today] Tomorrow 1630

Process Instructions: This order is used to request testing on a specimen that is already in the lab **ONLY** when you are unable to add on the testing to that sample when trying to order the test.
Indicate what test(s) you would like performed in the Comments box below.
Also provide either the date/time of collection or the specimen ID of the specimen you would like the test(s) performed.

Comments: [Rich text editor with icons and a text area]

[Next Required] [Link Order] [Accept] [Cancel]

3. Click **Accept**
4. **Sign Orders**

Questions? Email the training team at EpicProviderTraining@wvumedicine.org